# Admission

## Admission Process:

Candidates interested to take **admission in first year** of 3 years diploma program in Govt. Polytechnics are required to take PAT (Polytechnic admission test) which is being conducted by Himachal Pradesh Takniki Shiksha Board Dharamshala Distt. Kangra H.P every year in the month of April/May. The selection for admission to different courses is being conducted by Directorate of technical education H.P Sundernagar through centralized counseling on the basis of merit of PAT.

Admission into **second year of diploma level** courses under lateral entry scheme is made on the basis of merit of LEET (lateral entry entrance test) or 10+2 science after exhausting the merit of LEET.

Departments and intake of students:

| Sr. No | Name of Discipline | Year of Establishment | Intake Capacity/Year |
|---|---|---|---|
| 1 | CIVIL ENGG. | 2013 | 40 |
| 2 | ELECT.ENGG. | 2013 | 40 |
| 3 | AUTOMOBILE ENGG. | 2019 | 40 |

**Total**

# (Minimum Eligibility Qualification / Criteria for Two Years Engineering Diploma Courses through Lateral Entry ).

**Eligibility criteria for direct admission to 2nd year (3rd semester) in Polytechnic Engineering diploma courses under Lateral Entry Scheme as per AICTE, Approval Process Hand Book, which are as under:-**

Passed 10+2 examination with Physics/Mathematics/Chemistry/Computer Science/Electronics /InformationTechnology/Biology/Informatics Practices/Biotechnology/Technical Vocational subject/Agriculture/Engineering Graphics/ Business Studies/Entrepreneurship as per table 8.4 of AICTE, Approval Process Handbook (APH) 2024-27.

Or

10th + 2 years ITI under NCVT/SCVT/COE in engineering stream shall be eligible for admission to Second Year Diploma Course(s) of appropriate Programme as per AICTE Norms. (The Affiliating Body will offer suitable bridge courses such as Mathematics, Physics, Engineering drawing, etc for the students coming from diverse backgrounds to achieve desired learning outcomes of the programme).

**Process of admission to second year in Polytechnics through Lateral Entry Scheme:**

The admission shall be made strictly on the merit of marks obtained in Lateral Entry Entrance Test (LEET-2024) conducted by H.P. Takniki Shiksha Board Dharamshala. The applicant must secure 15% marks for General Category and 10% marks for reserved

categories in LEET-2024 to qualify and participate in the online process for admission to 2nd year diploma courses for the academic session 2024-25.

The eligible candidate(s) who have not appeared in LEET-2024 can also apply in 2nd round of Online Counselling and subsequent rounds of Centralized Offline Counselling as Non LEET candidates.

The applicant (s) who have not secured the qualifying marks in LEET-2024 are also eligible to apply in 2nd round of Online Counselling and subsequent rounds of Centralized Offline Counselling, however the admission in this round shall be made first on the basis of the merit of qualified LEET candidates followed by merit of marks obtained in minimum educational qualification prescribed by AICTE as specified above for non qualified/non LEET candidates on the basis of inter se merit.

The schedule/timeline of online/Centralized Offline/institution level counselling shall be published separately in newspapers as well as uploaded on the official website of H.P. Takniki Shiksha Board Dharamshala.

There will be no provisional admission whatsoever either in regular diploma stream or Lateral Entry Level. Admission in TFW, AIQ, Single Girl Child, Widow Candidates & Kashmiri Migrants seats shall not be made under Lateral Entry Scheme. In the Architecture Assistantship diploma course, there is no provision for lateral entry for admission in 2nd year.

**Reservation of seats** :

**i. RESERVATION FOR POLYTECHNIC ENGINEERING COURSES ADMISSION**

**Vertical Reservation**

| | |
|---|---|
| General | 45% |
| SC | 22% |
| OBC | 18% |
| ST | 05% |
| *EWS for General Category | 10% |

**Horizontal Reservation**

| | |
|---|---|
| Ex-Man | 15% |
| Divyang/PH (Physically Handicapped) | 03% |
| RBA (Rural Backward Area) | 04% |
| FF (Freedom Fighter) | 02% |
| Sports | 02% |
| Antyodaya/BPL (SC, ST & OBC Categories) | 15% |

**Seats Distribution**

| Type of Seats | Percentage |
|---|---|
| All India Quota(AIQ) Seats | 15% of the Total Seats |
| For Engineering Diploma Admission: General Seats Including one seat in each Institution for meritorious Kashmiri Migrants, 01 seat per course per institution for Single Girl Child within the sanctioned intake & 01 seat per course per institution for Widow Candidate(s) within the sanctioned intake | 85% of Total Seats(Less 15% Management Seats) |
| Management Seats : in Private Institutions only (Including NRI Seats. The Institution must have approval of AICTE for admitting NRI candidates. | 15% of the 85% General Seats |

| | | |
|---|---|---|
| Seats under Tuition Fee Waiver Scheme for admission to 1st year engineering diploma courses. These Supernumerary seats shall be available only to such Course(s) in an Institution, where a minimum of 50% of Approved Intake" are filled up in the last Academic year as per AICTE guidelines. | 5% seats over and above the sanctioned intake | |
| Seats under Tuition Fee Waiver Scheme for admission to 1st year Diploma in Pharmacy course. These Supernumerary seats shall be available only to such Course(s), where a minimum of 30% of "approved intake" are filled-up as per PCI guidelines. | 5% seats within the sanctioned intake | |
| | | |

| Sr. No. | Type of fee & charges Rs. | |
|---|---|---|
| 1 | **Admission Fee,Tuition Fee and Hostel Rent** | |
| | (i) Admission fee (one time payable at the time of admission) | 250-00 |
| | (ii) Tuition Fee (payable in the beginning of each semester) | 1500-00 |
| | (iii) Hostel Rent (payable in the beginning of each semester) hostelers only | 600-00 |
| | | |
| | | **Total 2350-00** |

| | | |
|---|---|---|
| **2** | **Student Welfare Funds (Payable on one time)** | |
| **A** | | |
| | **Institution Charges** | |
| | (i) Identity Card (Rs. 100/- shall be charged for duplicate Identity | 50-00 |
| | (ii) Institutional Security (Refundable) | 1000-00 |
| | (iii) Library Security (Refundable) | 500-00 |
| | | **Total 1550-00** |
| **B** | | |
| | **Annual Charges** | |
| | (i) Annual Festival / Cultural Charges | 200-00 |

|   |   |   |
|---|---|---|
|   | (ii) Magazine fee | 100-00 |
|   | (iii) NCC Charges (for institutions where NCC facility is available) | 100-00 |
|   | (iv) Corpus Fund ( to be charged annually) | 20-00 |
|   |   | **Total 420-00** |
| **C** |   |   |
|   | **Half Yearly Charges (Per semester)** |   |
|   | (i) Library Fee | 200-00 |
|   | (ii) Medical Fee | 100-00 |
|   | (iii) Examination fee (internal exam) | 300-00 |
|   | (iv) Institute fund | 1000-00 |

| | | |
|---|---|---|
| | (v) Computer Fee | 500-00 |
| | (vi) Industrial Visit Charges | 150-00 |
| | (vii) Sports & Cultural Fund | 150-00 |
| | | **Total 2400-00** |
| **D** | | |
| | **Hostel Charges (Per Semester)** | |
| | (i) Hostel Security (Refundable) | 1500-00 |
| | (ii) Electricity & Water Charges | 600-00 |
| | (iii) Maintenance Charges | 750-00 |
| | (iv) Medical Charges | 100-00 |

| | | |
|---|---|---|
| (v) Development Fund | | 500-00 |
| | | **Total 3450-00** |
| | | **Grand Total     10170-00** |

Details of the training facilities available to the candidates viz Admission Procedure, Courses available, Course Fee, Admission Prospectus, examination details, results etc have been available on the himachal pradesh takniki shiksha board website. Himachal Pradesh Takniki Shiksha Board Dharamshala (hptechboard.com)